

Admissions Policy

Full School incl. EYFS

2026-27



Ibstock Place

CO-EDUCATIONAL DAY SCHOOL

IBSTOCK PLACE SCHOOL

Whole School Admissions Policy

Senior School, Prep School and Pre-Prep (EYFS)

Scope

This policy applies to all applicants (age 3 (EYFS) - 18) to Ibstock Place School (hereinafter 'Ibstock' or 'the School').

Roles and Responsibilities

The Governing Body has a statutory responsibility to ensure that this policy is ratified and compliant, as set out in the Independent School Standards 2019 (ISS). The Governing Body delegates this responsibility to the Head, who is accountable for the operationalisation of this policy. In turn, the Executive Director of Admissions and Pathways is delegated responsibility for the consistent application and implementation of this statutory policy across the School. Staff must follow the expectations set out.

Introduction

This Admissions Policy outlines the procedures and criteria for entry into the Pre-Prep, Prep and Senior Schools. It reflects the School's commitment to a unified, 'one school' approach while recognising the distinct entry points and processes for each stage.

The document will be revised in line with changes in best practice and legislation. Staff should familiarise themselves with its contents and any questions about the document should be directed to the Executive Director of Admissions and Pathways or the Registrar.

General Statement of Policy

Ibstock Place School is committed to equal treatment for all, regardless of an applicant's race, ethnicity, religion, gender, sexual orientation or social background.

The School must feel confident that it will be able to educate fully any applicant child in line with his/her potential and in line with the standards achieved by the prospective pupil's peers, and that he/she would support the aims, ethos and expectations to which the School aspires.

Ibstock aims to encourage applications from applicants with as diverse a range of backgrounds as possible. This enriches our community and is vital in preparing our pupils for today's world.

Ibstock welcomes overseas pupils providing that the pupil has a relative or legal guardian living in London, at the time of admission to the School, a good command of the English language, and has been granted a visa under Home Office Tier 4 arrangements.

The School's policy is to conduct its admissions on a fair and non-discriminatory basis. Extra time is allowed in all papers, and a School computer will be used, where appropriate, if such accommodations are deemed to be the applicant's "normal way of working" in their current school. Other reasonable adjustments will be made following receipt of details of any accommodations made by the applicant's current school.

The School will make all reasonable adjustments to ensure that children with disabilities have full access to the School's curriculum, culture, policies and procedures.

1. Pre-Prep and Prep School Admissions (Ages 3-11)

Open Events

There are regular opportunities for the parents of prospective pupils to visit the Pre-Prep and Prep School through Open Events held in September, November, March and June. Small group tours are also offered on a regular basis for those families unable to attend the larger events. If parents are unable to attend any of the regular Open events, the Admissions Team is pleased to show them around by prior appointment.

Registration

Parents may register their child with the School at any time prior to the published deadline (see website for further details). Registration is made through our Admissions Platform OpenApply, a link to which can be found on the 'Register Your Child' page of the School website. A form should be completed and submitted for each child. There is a non-refundable registration fee of £195 for each child payable at the time of registering. At point of registration, applicants' families are required to supply a minimum of two different points of contact and all parties with parental responsibility and their contact information must be listed on the Registration Form. Failure to provide this information may jeopardise the applicant's enrollment at the School.

Admission to the Pre-Prep School

3+ Entry to Pre-Prep School:

Admission to the school is subject to a formal registration process. Siblings of current pupils are given priority for entry, provided that the School is able to meet their individual needs.

In recognition of the young age of pupils joining the Nursery, the School has established a set of minimum developmental and self-care requirements in addition to those assessed through the informal assessment process. Prospective pupils are expected to demonstrate the following:

- Toileting independence, including the ability to use the toilet and wash and dry hands without assistance (children should be out of nappies or pull-ups).
- Listening and comprehension skills, including the ability to follow and respond appropriately to instructions.
- Verbal communication, demonstrated through the ability to speak in short sentences.
- Social engagement, including the ability to enjoy play and interact positively with other children.
- Self-feeding skills, including the ability to eat independently at a table, using a knife and fork.
- Early writing skills, demonstrated by the ability to hold a pencil or crayon and an interest in mark-making.

These criteria are intended to ensure that all pupils are able to benefit fully from the Nursery curriculum and learning environment.

Children in Nursery are taught in a classroom setting with a pre-school approach; a more formalised learning environment than day care provision. Consequently, children who enter into Kindergarten from the Nursery are able to take advantage of the School's fast pace of learning and normally make rapid progress. It is expected that children joining the School in Nursery will remain at Ibstock Place for the duration of their Prep education.

For pupils already attending the School's Nursery setting, transition to Kindergarten, is automatic, unless it becomes apparent the setting is not in the best interest of the child or other children. If this is the case parents will be informed by 1st March of the Nursery year.

Children should have reached their third birthday by the start of September for the year of entry. Children turning three mid-way through the academic year may join the Nursery the term after they turn three (eg. Children turning three in November will be able to attend from January).

Children may attend on a part-time basis, with a minimum of three days.

4+ Entry to Pre-Prep School:

Should the Kindergarten be oversubscribed, entry to the School at 4+ is by date of registration.

Siblings for entry at 4+ who attend a 'Stay and Play' are guaranteed a place.

The School takes into due consideration the applicant's age.

Children should have reached their fourth birthday by the start of September for the year of entry.

Assessment Procedure

All registered applicants are invited to attend a Stay and Play session. Applicants will be allocated a one-hour slot during which parents and children can explore the Pre-Prep facilities. All children who attend the Stay and Play session will be considered for a place, subject to availability. Siblings of current pupils who attend the session are guaranteed a place in one of our two Kindergarten classes. The other places will be allocated by attendance at a 'Stay and Play', then by date of registration.

Admission to the Prep School

External 7+ Entry to the Prep School:

Children should have reached their seventh birthday by 1 September at the year of entry. Applications must be made by 31 October in the year preceding entry. A report will be sought from the child's current school.

Assessment Procedure

Children will be invited to the Prep School for an assessment on a specified date in late January/early February before Autumn Term entry. Online, adaptive, multiple choice tests will take place in English, Mathematics, Verbal and Non-Verbal Reasoning. In addition, children will complete a short creative writing piece. Children will also participate in a series of group workshops where we will assess their play and group participation. The assessment will act as a means of selecting those children who have the potential to thrive in a busy school with an active curriculum. There is an expectation that applicants will have followed the appropriate syllabi for English and Mathematics as outlined by the National Curriculum.

Occasional Places in 2026/2027

For entry into other year groups, occasional places may become available. Please contact the Registrar for further information. We do not admit pupils at 10+ (Prep 6).

For entry at 5+ (Prep 1) or 6+ (Prep 2), children will be invited to the Prep School for an assessment of their phonological knowledge and understanding of Key Stage 1 Mathematics. The assessment

will act as a means of selecting those children who have the potential to thrive in a busy school with an active curriculum.

For entry at 8+ (Prep 4) or 9+ (Prep 5), Online, adaptive, multiple choice tests will take place in English, Mathematics, Verbal and Non-Verbal Reasoning. In addition, children will complete a short creative writing piece. There is an expectation that applicants will have followed the appropriate syllabi for English and Mathematics as outlined by the National Curriculum.

Disabilities, Learning Differences and English as an Additional Language (EAL)

In line with the Equality Act 2010, Ibstock Place School aims to make reasonable adjustments to its assessment procedures, so that all applicants can be fairly assessed. Arrangements are considered on an individual basis. Parents are asked to ensure that the appropriate questions are answered on the Registration Form if they are aware or suspect that their child has a need that may need the School's special consideration. Any access arrangements will be agreed upon by the Co-Heads of the Prep School following consideration of any supporting evidence provided. The School must be able to meet the needs of the child and will review this as part of the assessment process.

Unsuccessful Applicants

Some applicants who are not offered a place may be placed on a waiting list. Should a place become available, applicants on the waiting list will be reconsidered on the basis of their results in our assessments. The waiting list will remain active until the September following the assessments. Please note that owing to the volume of applications the School is unable to engage in a dialogue about an individual candidate's performance at assessment and does not return completed assessment scripts.

Appeal

There is no recourse to appeal against the decision with regards to the offer of a place.

Siblings Preference

Siblings of current Ibstock pupils are given priority in the offering of places at the proposed time of entry. Admission, however, is not automatic and the applicant must take part in the full entrance assessment criteria (with the exception of Kindergarten and Nursery) and the School must be confident that, based on these assessments, the applicant will thrive in the setting. If the School does not feel that this is the case the Head of the Prep School will make a phone call to the family.

Progression of Pupils and transfer of Pupils from the Prep School to the Senior School ('Safe Passage')

Internal

All pupils in the Pre-Prep until the end of Prep will automatically proceed to the following year, regardless of their performance on any assessments. 'Safe Passage' into the Senior School is initially determined by assessment as pupils move from Prep 2 into Prep 3. Further details (below).

For pupils in Kindergarten or Prep 1, pupils will proceed to the following year, regardless of their performance on any assessments. Regular assessments will be carried out throughout Kindergarten and Prep 1 to monitor progress and attainment. These assessments will provide parents with a guide to progress and developmental areas of particular achievement and, if applicable, potential concern.

Prep 2 pupils' progression into Prep 3 follows completion of assessments at the end of the Prep 2 year. Pupils who reach the expected level in these assessments shall be granted an automatic right of progression to the Senior School, as well as progression to the Prep School. While they will be required to sit the Senior School's 11+ Entrance Examinations at around the same time as all other applicants, progression will not be contingent upon their examination performance. Any pupil who has not received confirmation of 'Safe Passage' to the Senior School at the end of Prep 2 into Prep 3, will be able to progress into Prep 3 but without 'Safe Passage' at this stage.

For any pupil identified by the Co-heads of the Prep School as not having met the expected level of progress in the assessments taken at the end of Prep 2, learning support will be offered and further assessment opportunities will be made available to secure automatic progression to the Senior School in the end-of-year assessments of Prep 3.

Should these also demonstrate unsatisfactory progress by the end of Prep 4, the pupil will be permitted to continue into the final year of the Prep School where they will be expected to sit the Senior School's 11+ Entrance Examinations, with the award of a place subject to satisfactory performance. For those Prep School pupils who may not thrive in the Senior School, consultations will take place in a timely manner in advance. Parents will have had sufficient notice through meetings with staff and the Prep School Co-Heads so that this does not come as a surprise.

The School is aware that some pupils will be sitting entrance examinations for other schools. Our Prep 5 and 6 curricula prepare pupils for the rigours of 11+ examinations.

At the end of each academic year all pupils in Prep 3, Prep 4 and Prep 5 will have their performance reviewed through assessment. For those who have yet to be awarded safe-passage to the Senior School, where their performance on the aforementioned assessments is judged satisfactory, pupils shall be granted an automatic right of progression to the Senior School on the same basis

as that set out above. Where unsatisfactory, a procedure similar to that outlined above will obtain.

Pupils sitting assessments for entry into the Prep School may have use of an English language dictionary as an access arrangement to assist with the spelling section, if agreed by the School.

All pupils in Prep 6 will sit the Senior Schools 11+ Entrance Assessments. However, for the majority of pupils, except in the circumstances outlined above, progression will not be contingent upon their examination performance.

External

Pupils who join the School in Kindergarten or Prep 1 will proceed to the following year.

External applicants for 7+ (Prep 3) entry, and above, who are offered a place following successful completion of the assessment procedure, shall be granted an automatic right of progression to the Senior School. While they will be required to sit the Senior School's 11+ Entrance Assessments at around the same time as all other applicants, progression will not be contingent upon their examination performance. It must be noted that, on occasion, offers of a place at 7+ will be offered without 'safe passage'. For those applicants, right of progression to the Senior School may be obtained (as outlined above).

External applicants who take up occasional places in Prep 4 or Prep 5 shall be granted an automatic right of progression to the Senior School. While they will be required to sit the Senior School's 11+ Entrance Assessments at around the same time as all other applicants, progression will not be contingent upon their examination performance.

Overseas Applicants

It is our normal expectation that all applicants will attend the School for assessment purposes. Where this is impossible, efforts will be made to provide online assessment alternatives for the affected applicants.

Financial Matters

There is a Registration fee of £195. A formal offer of a place will be made if a child is successful at assessment. The offer of a place will be deemed to have lapsed if it is not formally accepted by the deadline date and time. A completed Acceptance Form must be submitted together with an Acceptance Deposit of £2000. This will be retained in the general funds of the School until the pupil leaves. It will then be repaid, after all sums due to the School have been settled. The deposit is not refundable should the place subsequently be declined, should more than 14 days have elapsed after the acceptance deadline. Under the Standard Terms and Conditions, School fees are due on or before the first day of Term. Interest at 1.5% per month accruing on a daily basis will be added to all outstanding accounts after the start of term. Payment of fees can be made by cheque or BACS. A termly direct debit scheme is available by arrangement with the Bursary. A full

Term's notice of the intention to withdraw a pupil from School must be given in writing to the Head of Ibstock Place School. In the absence of such notice, a full Term's fees will be charged. The Governors reserve the right to raise the fees during the course of the year; normally at least one term's notice is given of an increase in School fees.

Please note that while our Senior School offers bursaries and scholarships, the Prep School does not.

Closing Date

The Closing Date for applications is 31 October (For Kindergarten 4+ see separate deadline). In the event of places remaining available after the first round of offers, registration will reopen and applicants will be considered.

2. Senior School Admissions (Ages 11-18)

Entry to the Senior School is by selection on academic merit, likely developmental progress and on assessment of a pupil's projected positive contribution to the aims, ethos and co-curricular life of the School. At the age of eleven, prospective pupils apply for admission through competitive examination. Arrangements for Senior School progression of Ibstock Prep School pupils in Prep 6 are as described in the relevant section below. These notwithstanding, pupils in Prep 6 will be expected to participate in the Senior School's entrance examinations and assessments along with external applicants, though performance on said examinations and assessments may not have a bearing on progression to the Senior School.

Siblings do not have priority for entry to the Senior School; entry to the Senior School is dependent on academic performance in admissions assessments.

At 11+ entry, all applicants are invited to attend a participatory Learning Workshop and to sit a CAT online test (ISEB from September 2026 entry). All applicants are invited an Experience Day as described in the rest of this Policy. The School takes into due consideration the applicant's age.

Ibstock aims to encourage applications from applicants with as diverse a range of backgrounds as possible. This enriches our community and is vital in preparing our pupils for today's world. Means tested fee assistance may be offered to appropriate applicants. Details of scholarships and bursaries are given below and on the School's website.

Ibstock welcomes overseas pupils, provided that the pupil has a relative or legal guardian living in London at the time of admission to the School and a good command of the English language.

The School's policy is to conduct its admissions on a fair and non-discriminatory basis. Extra time is allowed in all papers and a School computer will be used, where appropriate, if such

accommodations are deemed to be the applicant's "normal way of working" in their current school. Other reasonable adjustments will be made following receipt of details of any accommodations made by the applicant's current school.

All requests for extra time must be made by the registration closing date of 31 October. Where supporting evidence is provided in respect of a request for extra time under Access Arrangements, and this is accepted, the School makes an additional time allowance of 25% in all entrance papers, including the computer-based assessment (ISEB Pre-Test) taken by 11+ applicants. Should the accommodation of a laptop be granted, and the applicant is sitting the assessment at Ibstock Place School it will be provided by the School. It should be noted that, in line with the regulations of the Joint Council for Qualifications, any Access Arrangement awarded in Entrance Assessments is not automatically granted once the pupil is in Senior 7. A picture of need must be established in a pupil's Senior 7 year on a subject-by-subject basis and the effectiveness and suitability of the Access Arrangement constantly monitored. In order for the arrangement to continue, it must become the pupil's normal way of working. The School will make all reasonable adjustments to ensure that children with disabilities have full access to the School's curriculum, culture, policies and procedures. The School must be able to meet the needs of the child and will review this as part of the assessment process.

Open Mornings

There are regular opportunities for the parents of prospective pupils to visit the Senior School through Open events held in May, September, and October. These include an Open House on a Saturday in late September/early October for prospective applicants and their parents considering entry to the Senior School the following year, an Open Morning in early October, and an Open Evening held in early May for those considering entry in a subsequent year. A Sixth Form Open Evening is also held in late September. Small group tours are also offered on a regular basis for those families unable to attend the larger events. If parents are unable to attend any of the regular Open events, the Admissions Team is pleased to show them around by prior appointment.

Registration

Parents may register their child with the School at any time prior to the published deadline (see website for further details). Registration is made through our Admissions Platform OpenApply, a link to which can be found on the 'Register Your Child' page of the School website. A form should be completed and submitted for each child. There is a non-refundable registration fee of £195 for each child payable at the time of registering.

Admission to the Senior School (11+ Entry)

Siblings Preference

Siblings of current Ibstock pupils are given priority in the offering of places at the proposed time of entry. Admission, however, is not automatic and the applicant must take part in the full

entrance assessment criteria (with the exception of Kindergarten and Nursery) and the School must be confident that, based on these assessments, the applicant will thrive in the setting. If the School does not feel that this is the case the Head of the Prep School will make a phone call to the family.

External Applicants

Once registered by the closing date at the end of October, all external applicants for entry to Senior 7 are required sit a computer-based test to assess cognitive ability and to take part in a Learning Workshop. This Cognitive Ability Test is set and marked externally and may be sat in the applicant's current school. If this is not possible, they will be invited to sit the assessment at Ibstock Place School. The ISEB Pre-Test must have been completed by 1 December. All applicants registered by the deadline are invited to the School to part in an 'Experience Day'. On this day, applicants will take part in a Learning Workshop, be asked to write a short piece of creative writing and will also take part in a 'one-to-one getting to know you session' with a member of the Senior School staff. The School takes a holistic view of each application and will take into account the confidential reference from the applicant's current school, the score from the ISEB Pre-Test, the applicant's performance on the Learning Workshop and the Creative Writing Task.

All requests for extra time must be made by the registration closing date of 31 October. Where supporting evidence is provided in respect of a request for extra time under Access Arrangements, and this is accepted, the School makes an additional time allowance of 25% in all entrance papers, including the computer-based assessment taken by 11+ applicants. Should the accommodation of a laptop be granted, it will be provided by Ibstock Place School. It should be noted that, in line with the regulations of the Joint Council for Qualifications, any Access Arrangement awarded in Entrance Assessments is not automatically granted once the pupil is in Senior 7. A picture of need must be established in a pupil's Senior 7 year on a subject-by-subject basis and the effectiveness and suitability of the Access Arrangement constantly monitored. In order for the arrangement to continue, it must become the pupil's normal way of working. The School will make all reasonable adjustments to ensure that children with disabilities have full access to the School's curriculum, culture, policies and procedures.

A confidential reference is requested from the current Head Teacher. On whether to offer a place, the School bases its decision on the Head's report, the applicant's performance on the ISEB Pre-Test, the applicant's performance in the Learning Workshop and the Creative Writing task.

Offers to applicants are made early February. Applicants who are placed on the Waiting List are asked if they wish to be considered for a place should one become available after the initial offers have been accepted. Applicants will be informed of which third of the waiting list they are positioned in at the time of the release of initial offers.

Please note that owing to the volume of applications the School is unable to engage in a dialogue about an individual applicant's performance and does not return completed examination scripts.

Internal Applicants at 11+ (Progression of Prep School pupils through the School)

For pupils in Kindergarten or Prep 1, pupils will proceed to the following year. Regular assessments will be carried out throughout Kindergarten and Prep 1 to monitor progress and attainment. These assessments will provide parents with a guide to progress and developmental areas of particular achievement and, if applicable, potential concern.

Prep 2 pupils' progression into Prep 3 also follows successful completion of assessments at the end of the Prep 2 year. For these, pupils who reach the expected level in these assessments shall be granted an automatic right of progression to the Senior School, as well as progression to the Prep School. While they will be required to sit the Senior School's 11+ Entrance Examinations at around the same time as all other applicants, progression will not be contingent upon their examination performance.

For any pupil identified by the Co-heads of the Prep School as not having met the expected level of progress in the assessments taken at the end of Prep 2, learning support will be offered and further assessment opportunities will be made available to secure automatic progression to the Senior School in the end-of-year assessments of Prep 4 and Prep 5.

Should these also demonstrate unsatisfactory progress, the pupil will be permitted to continue into the final year of the Prep School where they will be expected to sit the Senior School's 11+ Entrance Examinations, with the award of a place subject to satisfactory performance. For those Prep School pupils who may not thrive in the Senior School, consultations will take place in a timely manner in advance. Parents will have had sufficient notice through meetings with staff and the Prep School Head so that this does not come as a surprise.

The School is aware that some pupils will be sitting entrance examinations for other schools. Our Prep 5 and 6 curricula prepare pupils for the rigours of 11+ examinations.

At the end of each academic year all pupils in Prep 3, Prep 4 and Prep 5 will have their performance reviewed through assessment. For those who have yet to be awarded safe-passage to the Senior School, where their performance on the aforementioned assessments is judged satisfactory, pupils shall be granted an automatic right of progression to the Senior School on the same basis as that set out above. Where unsatisfactory, a procedure similar to that outlined in above will obtain.

Pupils sitting the NTS assessments may have use of an English language dictionary as an access arrangement to assist with the spelling section, if agreed by the School.

All pupils in Prep 6 will sit the Senior Schools 11+ Entrance Assessment; however, for the majority of pupils, progression will not be contingent upon their examination performance.

External applicants for 7+ (Prep 3) entry (or above) who are offered a place following successful completion of the assessment procedure, will be granted an automatic right of progression to the Senior School. While they will be required to sit the Senior School's 11+ Entrance Examinations at

around the same time as all other applicants, progression will not be contingent upon their examination performance. While they will be required to sit the Senior School's 11+ Entrance Examinations at around the same time as all other applicants, progression will not be contingent upon their examination performance.

Occasional Vacancies (12+, 13+ and 14+ Entry)

Applicants for occasional vacancies in Years 8, 9 and 10 are invited to spend the morning in School completing papers in English and Mathematics. Following completion of these examinations, shortlisted applicants are interviewed by a member of the Senior Management Team or senior member of the teaching staff. A confidential reference is requested from the current Head and must be received and reviewed before an admissions decision is made.

We do not admit pupils into S11 (15+) or into the Upper Sixth (17+).

Sixth Form Entry (16+)

External applicants for Sixth Form entry are asked to sit an online computer-based test which assesses cognitive ability, applicants will also take part in a group interview. Where relevant, applicants must also meet any subject specific requirements for their chosen A-Level or Pre-U course. Applicants are also interviewed by the Heads of Faculty or relevant A-Level subject teacher. Following successful performance at interview and examination, the offer of a place is conditional upon the applicant achieving a minimum of 59 points in nine GCSE/(I)GCSE subjects. (The tariff conversion for these examinations is as follows: 9=9, 8=8, 7=7, 6=6, 5=5, 4=4, 3=3.) S11 pupils progress through to the Sixth Form with an automatic conditional offer. The condition of that offer is that they achieve a minimum of 59 points across their best 9 subjects at GCSE.

Scholarships, Exhibitions and Bursaries

Please note that Scholarships, Exhibitions and Bursaries are only available in the Senior School. Applicants must meet the academic criteria for selection into the Senior School before being considered for a bursary or scholarship.

Bursaries

A limited number of means tested awards are available annually on entry to the Senior School, at all entry points, to those who meet the academic entry criteria but where parents have indicated that they require financial support. The level of support varies according to proven parental need. Bursaries are always offered for 12 months' time and are reviewed at the end of each year for possible renewal. The family is required to provide current information about its circumstances for each year that its child attends the School and this information is scrutinised. Levels of support will vary with fluctuations in income and a bursary is not guaranteed for the duration of a child's education at the School. Further information may be obtained from the Bursar.

Scholarships

We welcome applications for scholarships for entrants at 11+ and 16+. All applicants must have reached the final stage of the admission process for the offer of a place at the School in order for their application to be considered. We welcome applications from current pupils at the aforementioned entry points.

Definitions

At Ibstock Place School:

- A scholar is a pupil receiving a financial award as a percentage reduction of school fees. A scholarship is not a means tested financial award.
- Academic scholarships may be retained throughout a pupil's career if they continue to fulfil the conditions for academic Scholarships (below).
- An exhibition holder is a pupil who receives a smaller financial award but is beholden to the same expectations as a scholar and will receive the same level of support.

Scholarships are available in the following areas:

- Academic
- Sport
- Expressive Arts (Dance, Drama and Music (Richard Hastie-Smith))
- Impact
- STEM
- Critical Thinking and Innovation (Debating, Computing/coding, Fine Art and Design and Technology)

Scholarships (apart from the Richard Hastie-Smith award) are worth a reduction of 10% of the school fee, and Exhibitions are worth a reduction of 5%.

Scholarships are available at 11+ and 16+ entry.

All awards come with a range of additional benefits for recipients.

Applicants may apply for up to two awards (this includes two from the same category eg. Drama and Dance)

We welcome applications from current pupils and external applicants although the assessment process for current pupils will differ.

Achieve Awards

Scholarships will be granted to those who demonstrate outstanding potential for academic excellence. Recipients will be granted a 10% fee remittance (5% for Exhibitions) for the duration of their time at the School, subject to maintaining sufficiently high academic standards. Current pupils may apply for this award and are assessed using the same criteria as external applicants to the School.

11+

All external applicants will automatically be considered for this scholarship. There is no application process. Assessment is based on the applicant's performance on the entry assessments.

16+

All external applicants who are shortlisted for interview will automatically be considered for this scholarship. There is no application process. Assessment is based on entrance examinations performance.

Richard Hastie-Smith Music Awards

Scholarships will be granted to those who demonstrate outstanding musical potential. Recipients will be granted a 7.5% fee remittance or 2.5% fee remittance (for exhibitions), paid individual tuition at School on a nominated instrument (or voice) and significant support from the School of Music, such as workshops led by professional musicians. The award is held for the duration of the recipient's time at the School, subject to maintaining a high standard of performance.

11+

Applicants are expected to have reached Grade 5 standard in their chosen instrument (or voice), or Grade 4 standard across multiple instruments.

All external applicants are eligible for consideration and should contact the Registrar for further application details. Auditions and interviews will be held in early January.

16+

Applicants are expected to have reached Grade 8 standard in their chosen instrument (or voice), or Grade 6 standard across multiple instruments.

All external applicants shortlisted for interview are eligible for consideration and should contact the Registrar for further application details. Auditions and interviews will be held in December 2025.

Sports Excellence Awards

Scholarships will be granted to those who demonstrate outstanding sporting potential.

Applicants need to have competed in one of our majority sports to a minimum of a county standard (or equivalent) in order to be considered for this award (at 16+). Recipients will be granted a 10% fee remittance (5% for exhibitions) for the duration of their time at the School, subject to maintaining a high standard of performance.

11+

All external applicants are eligible for consideration and should contact the Registrar for further application details.

16+

All external applicants shortlisted for interview are eligible for consideration and should contact the Registrar for further application details.

Expressive Arts Awards

Scholarships will be granted to those who demonstrate outstanding potential in either dance, drama, technical theatre (e.g. set design, costume design, stage management, sound design). Recipients will be granted a 10% fee remittance for the duration of their time at the School, subject to maintaining a high standard of performance in the award holder's specific area of interest. This will also include significant contributions to key events such as the Upper and Lower Senior Productions.

Applicants with specialisms in drama or dance will be invited for a workshop, interview and audition.

11+

All external applicants are eligible for consideration and should contact the Registrar for further application details.

16+

All external applicants shortlisted for interview are eligible for consideration and should contact the Registrar for further application details.

Critical Thinking and Innovation Awards

Scholarships will be awarded to those who demonstrate outstanding potential and achievement in either debating, computer programming and coding, Art and Design or Design and Technology. Recipients will be granted a 10% fee remittance (5% for exhibitions) for the duration of their time at the School, subject to maintaining a high standard of performance through competitions or other contributions to the wider co-curricular life of the School. Applicants with specialisms in set design, fine art or design technology will be asked to create a portfolio for consideration.

11+

All external applicants are eligible for consideration and should contact the Registrar for further application details.

16+

All external applicants shortlisted for interview are eligible for consideration and should contact the Registrar for further application details.

Impact Awards

Scholarships will be awarded to those who have made an outstanding positive contribution to either community engagement, charitable activities or activism. Recipients will be granted a 10% fee remittance (5% for exhibitions) for the duration of their career at the School, subject to maintaining a high standard of performance.

11+

All external applicants are eligible for consideration and should contact the Registrar for further application details.

16+

All external applicants shortlisted for interview are eligible for consideration and should contact the Registrar for further application details.

STEM Awards

Scholarships will be awarded to those who demonstrate outstanding potential in either Science, Technology, Engineering or Mathematics. Recipients will be granted a 10% fee remittance (5% for exhibitions) for the duration of their career at the school, subject to maintain a high standard of performance.

11+

All external applicants are eligible for consideration and should contact the Registrar for further application details.

16+

All external applicants shortlisted for interview are eligible for consideration and should contact the Registrar for further application details.

Expectations of Scholars and Exhibitioners

All Scholars and Exhibitioners are expected to play a full role in the life of the School and to support the relevant Head of Faculty or Department at School events and on Open Days. Scholarships may be withdrawn at any time if the holder fails to meet the School's expectations. Scholarships or Exhibitions are held until the end of S11 (or they leave the School in the case of 16+). Scholars or

Exhibitioners moving from S11 to the Sixth Form must reapply for their award in the Autumn Term of S11.

Overseas Applicants

Whilst we prefer all applicants to present in person for assessment, we also accept applications from applicants overseas who are unable to present in person. If applicants are not able to present in person, we accept remote applications. Overseas applications must be received but the deadline of 31 October and assessments will be administered on a case-by-case basis.

Financial Matters

There is a Registration fee of £195. A formal offer of a place will be made if a child is successful at assessment. The offer of a place will be deemed to have lapsed if it is not formally accepted by the deadline date and time. A completed Acceptance Form must be submitted together with an Acceptance Deposit of £2,000. This will be retained in the general funds of the School until the pupil leaves. It will then be repaid, after all sums due to the School have been settled. The deposit is not refundable should the place subsequently be declined, should more than 14 days have elapsed after the acceptance deadline. Under the Standard Terms and Conditions, School fees are due on or before the first day of term. Interest at 1.5% per month accruing on a daily basis will be added to all outstanding accounts after the start of Term. Payment of fees can be made by cheque or BACS. A termly direct debit scheme is available by arrangement with the Bursary. A full Term's notice of the intention to withdraw a pupil from School must be given in writing to the Head of Ibstock Place School. In the absence of such notice, a full Term's fees will be charged. The Governors reserve the right to raise the fees during the course of the year; normally at least one Term's notice is given of an increase in School fees.

Please note that while our Senior School offers bursaries and scholarships, the Prep School does not.

When pupils leave the School

In the event of a pupil leaving without informing Ibstock Place School of the name of school the pupil is moving to, the Registrar will inform the Education Department of Wandsworth Local Authority, or the appropriate local authority.

Data Retention

Registration forms and associated documents of applicants who withdraw or who are not offered a place are held in accordance with the School's Data Retention Policy. Please note that data relating to the interviews of unsuccessful applicants is destroyed once they are no longer needed for the purposes for which they are being processed.

Queries

Queries on this policy should be directed to the Executive Director of Admissions and Pathways.

Review and Verification

This policy is reviewed annually by the Executive Director of Admissions and Pathways.