



Ibstock Place

CO-EDUCATIONAL DAY SCHOOL



Information for Candidates

Head of Music – Prep School

Head's Welcome



Thank you for your interest in joining our team. This is an opportunity to play an integral role in a school with a rich history at the vanguard of educational change. We have a powerful sense of the way in which we shall develop in the decades to come and we seek energetic professionals to join us and to help us to build and realise our vision.

We take pride in a school culture which is inclusive, and which is both forward looking and rooted, dynamic and yet caring. Through our rigorous and imaginative curriculum and a highly responsive pastoral system, we engender in our pupils the courage and ambition which

they will need to succeed and to play a constructive role in their wider community and society.

Our staff are the School's most valuable asset and we aspire to create a sector-leading environment in which they can work. We are committed to a thoughtful process of continuing professional development and we create multiple pathways for our colleagues to progress in their knowledge, skills and experience. We are fortunate to have built a strong sense of loyalty amongst our colleagues and we regard the stability of our staff body as a major strength. Many of our employees have built successful careers with us over a protracted period and the sense of community amongst us is strong. Opportunities for promotion and advancement are plentiful. Professional fulfilment is key to staff wellbeing, but so too is access to a range of additional benefits and we are responsive to this too – the happiness of its staff is critical to any organisation's ultimate success.

Ibstock is without a doubt the most dynamic and the most interesting school in which I have worked through my career. I hope that you will be inspired to join us and to make your own contribution to our evolving mission and journey.

Chris Wolsey
Head

About the School

Ilstock Place School is an independent co-educational day school affiliated to HMC, the Head's Conference and to IAPS, the Independent Association of Prep Schools. We occupy a beautiful and well-appointed ten-acre site on the edge of Richmond Park in South-West London.



Established in 1894, we have championed the merits of co-education since our foundation. The School was originally created to showcase the ideas of a progressive German educationalist, Friedrich Froebel and, early on, it specialised in Early Years education. Indeed, it was Froebel who coined the term Kindergarten. While EYFS provision remains an important part of our provision, we have grown considerably since 1894 and we now provide an integrated pathway for our pupils all of the way from 4 to 18 years. We are heavily oversubscribed, and we currently educate around 1100 young people. We have major points of entry at 4+, 7+, 11+ and 16+ and a thriving Sixth Form of around 200 pupils. Our catchment area is steadily growing and our pupils join us from a wide range of both maintained and independent schools.



Academically, the School is strong and we routinely appear in the upper reaches of newspaper league tables, both for GCSE and A Level outcomes. About 80% of our pupils move on every year to Russell Group universities, including Oxford and Cambridge. There is also growing interest in higher education pathways outside of the UK, including those in North America.

Our curriculum is broad and balanced. We seek a unique synthesis of learning which combines the best traditions of a liberal and humane education with an outlook which is forward-looking and dynamic. We have invested heavily in new technology in recent years and we seek to be at the forefront of educational change.



About the School

We recognise that AI will re-shape the landscape of schools in the decades to come and we are taking steps to ensure that we are well-placed to benefit from it. We understand too the importance of a strong co-curricular offer – from our inception, we have been convinced of the virtues of a “whole education”. Our pupils can access over 140 different clubs and activities and we have exemplary provision in sport, music, drama, dance and debating. In the Senior School, the Duke of Edinburgh Award Scheme is notable for its strength and quality of provision. We expect all teaching staff to make a meaningful contribution to it.

Our pastoral system is exceptionally well-developed and responsive to the individual needs of our pupils. The work of our pastoral teams is supplemented with a class-leading pupil counselling service which we run in collaboration with The Soke, a specialist mental health and wellbeing provider based in South Kensington.



We are committed to the integration of pupil voice in the life of the School and our prevailing organisational culture prioritises the importance of listening, just as it does the celebration of our diversity and the affirmation of our pupils' achievements. The same extends to our other stakeholders – our parents and, of course, our staff.



As a charity, we work hard to ensure public benefit. In addition to a generous and expanding programme of bursaries to support pupils for whom an independent school education would ordinarily be out of reach, we sustain a burgeoning partnership programme with many local state schools and community organisations. In addition to the frequent sharing of our facilities, we undertake a wide variety of projects across all aspects of our operation which ensure that in Roehampton and beyond, we are a force for good. For more details of our work, see www.schoolstogether.org and search for Ibstock Place.

We are ambitious for our future. We have grown considerably in recent years – in size most certainly, but also in terms of our profile and our achievement. Our ambition is to build yet further upon this recent success and to become the leading co-educational independent day school in London.

About the Role



We are seeking a dynamic, inspiring, and experienced **Head of Music - Prep School** to lead our music provision for pupils aged 4 to 11 at Ibstock Prep School.

The ideal candidate will have a proven track record of delivering high-quality music lessons, managing and leading music groups, and organising vibrant musical events and will be an inspiring leader with a passion for teaching music and a strong background in music education. You will have experience teaching music to children across the Prep age range, from Reception/Kindergarten to Year 6, and will be skilled at delivering a broad and engaging music curriculum.

Experience in leading music groups such as choirs, orchestras, and ensembles is essential, as is the ability to accompany soloists in concerts and exams. Previous experience in a similar role is desirable, as is experience in Dalcroze, Orff or Kodály methods, but applications from candidates with a passion for developing their career in an exciting and supportive environment are also welcome. You will have strong communication and organisational skills, as well as the ability to build positive relationships with staff, pupils, and parents.

This exciting and varied role includes teaching music across the Prep age range, organising termly music concerts, informal teatime concerts, and liaising with visiting music teachers to enrich the musical life of the school.

You will be responsible for leading extra-curricular music groups and organising music for major whole-school events, such as prize-giving ceremonies, carol concerts, shows and nativities.

This post will commence on **1 September 2025**.

Ibstock operates a six-month probationary period for teaching staff.

Deadline for applications - **18 March 2025**.

Responsibilities

Leadership and Management:

- Lead and coordinate the music provision across the Prep School, ensuring it is inclusive, engaging, and of a high standard
- Foster a love of music among all pupils, encouraging them to explore a wide variety of musical genres and instruments
- Lead the Prep School's co-curricular music provision, including organising and leading music groups such as choirs, orchestras, and instrumental ensembles
- Accompany pupils for assembly performances, concerts and music exams
- Work closely with the visiting music teachers to ensure that private instrumental lessons are well organised, of a high-standard and are encouraging pupils in their music-making

Curriculum Development and Delivery:

- Develop and implement a comprehensive music curriculum that supports the progression of musical skills and knowledge from Kindergarten to Year 6
- Deliver high-quality music lessons that engage pupils and cultivate their creativity, musicality, and understanding of different musical traditions
- Organise and oversee performances, concerts, and other musical events that allow pupils to showcase their talents and build confidence

Events and Performances:

- Organise and lead termly music concerts that celebrate the achievements of pupils across a range of abilities, and which showcases all of the school's ensembles
- Schedule a series of informal concerts for soloists to practice and develop their performance skills
- Collaborate with other staff to ensure that music is a key part of major school events, such as Prize-Giving, Carol Concerts, Nativities, and other celebrations
- Coordinate rehearsals and ensure that pupils are well-prepared for performances, fostering a sense of achievement and enjoyment



Collaboration and Extra-Curricular Activities:

- Develop a diverse extra-curricular music programme in collaboration with visiting music teachers and outside providers, ensuring it remains balanced and provides opportunities for all types of instrumentalists and singers
- Foster an environment where pupils feel inspired to explore their musical interests, whether through instrumental lessons, choirs, orchestras, or other musical activities
- Work closely with other departments to integrate music into school-wide events and activities, ensuring that music is a visible and vibrant part of school life

Person Specification

Qualifications	
A good degree from a recognised university	Desirable
Further qualifications in an area related to this post	Desirable
Experience, Knowledge and Understanding	
The ability to communicate confidently with colleagues at all levels across the school, including governors	Essential
High level of professionalism, diplomacy, discretion and the ability to maintain confidentiality	Essential
Strong organisation and time management skills	Essential
Ability to communicate effectively with a wide range of audiences, in writing and verbally	Essential
Excellent interpersonal and relationship-building skills	Essential
The ability to work on their own initiative	Essential
The ability to prioritise effectively, multi-task and work to deadlines	Essential
Strong IT skills	Essential

Person Specification

Personal attributes	
Commitment to safeguarding children and young people	Essential
Calm, approachable and professional manner	Essential
Self-motivated and able to work under pressure	Essential
Ability to inspire confidence in a wide range of stakeholders	Essential
Ability to work autonomously and as part of a busy team	Essential
Resilient with a 'can do' attitude	Essential
Willingness to express an independent viewpoint within a team environment	Essential
Willingness to commit to the School's aims and values, and to be involved in its full spectrum of operation	Essential
Commitment to equality, diversity and inclusion	Essential

Staff Benefits



Our aims and ethos

At the heart of our educational philosophy are five core values, which guide every aspect of our School community. These serve as the bedrock of our culture, shaping the attitudes, behaviours and aspirations of pupils, staff and parents alike.

A joyful, nurturing culture

Ambition to achieve

Rooted in kindness

An inspiring place to flourish

Feet on the ground, eyes on the future

Visit our website to find out more:
www.ibstockplaceschool.co.uk

Staff benefits include:

- Cycle to work scheme
- Free breakfast and lunch (in term time)
- Defined contribution pension scheme for teaching staff and a pension scheme for support staff
- Commitment to training/development
- Access to BUPA Employee Assistance Programme, including counselling services
- Staff Yoga and use of the swimming pool (at designated times)
- Access to the School's BUPA health cover scheme (this is deducted monthly via payroll)

The Application Process



How to apply

To apply for the role, please complete our application form and submit it, by email: recruitment@ibstockplaceschool.co.uk

Shortlisted applicants will be invited to attend interview.

The school reserves the right to interview and make an appointment before the closing date.

Note that all offers of appointment are conditional until the satisfactory completion of mandatory pre-employment checks.

Ibstock is committed to safeguarding and promoting the welfare of children. For further information on our Child Protection policies, please see [here](#). Safeguarding checks with the Disclosure and Barring Service will be undertaken. It is an offence to apply for this role if you are barred from engaging in regulated activity relevant to children.

This post is exempt from the Rehabilitation of Offenders Act, 1974 and the amendments to the ROA 1974 (Exceptions Order 1975, amended 2013 and 2020). For details see [here](#)

Note that, in accordance with Keeping Children Safe in Education 2024, shortlisted candidates are required to declare any past convictions. Online searches will also be conducted on shortlisted applicants as part of our due diligence process.

At Ibstock, we embrace and celebrate difference. We are proud to be an equal opportunity employer and do not discriminate against any employee or applicant based on their age, disability, gender, marriage or civil partnership status, pregnancy and maternity, race, religion or belief, sex, and sexual orientation. To ensure this, all positions are subject to blind shortlisting.

Ibstock Place School



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CO-EDUCATIONAL DAY SCHOOL

Ibstock Place School,
Clarence Lane,
Roehampton,
London SW15 5PY
020 8876 9991

www.ibstockplaceschool.co.uk

An inspiring
place to
flourish

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|--------------------|--------------------|--------------------------|---------------------------|
| 1 Dance Studio | 8 Clarence Wing | 15 Rose Garden | 22 Climbing Wall |
| 2 Macleod House | 9 Bicycle park | 16 The Innovation Centre | 23 School of Art & Design |
| 3 Priory Wing | 10 Orchard | 17 The Refectory | 24 Multi Use Games Area |
| 4 Theatre | 11 Priestman House | 18 Terrace | 25 Forest School |
| 5 Wellbeing Centre | 12 Robert's House | 19 Main House | 26 School of Music |
| 6 Drama Studio | 13 Swimming Pool | 20 Footbridge | 27 Sports Pitches |
| 7 Armadillos | 14 Hardcourt | 21 Sports Hall | |



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