



# Ibstock Place

CO-EDUCATIONAL DAY SCHOOL



## Information for Candidates

KS 2 Teacher  
(Prep School)



# Head's Welcome

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Thank you for your interest in joining our team. This is an opportunity to play an integral role in a school with a rich history at the vanguard of educational change. We have a powerful sense of the way in which we shall develop in the decades to come and we seek energetic professionals to join us and to help us to build and realise our vision.

We take pride in a school culture which is inclusive, and which is both forward looking and rooted, dynamic and yet caring. Through our rigorous and imaginative curriculum and a highly responsive pastoral system, we engender in our pupils the courage and ambition which

they will need to succeed and to play a constructive role in their wider community and society.

Our staff are the School's most valuable asset and we aspire to create a sector-leading environment in which they can work. We are committed to a thoughtful process of continuing professional development and we create multiple pathways for our colleagues to progress in their knowledge, skills and experience. We are fortunate to have built a strong sense of loyalty amongst our colleagues and we regard the stability of our staff body as a major strength. Many of our employees have built successful careers with us over a protracted period and the sense of community amongst us is strong. Opportunities for promotion and advancement are plentiful. Professional fulfilment is key to staff wellbeing, but so too is access to a range of additional benefits and we are responsive to this too – the happiness of its staff is critical to any organisation's ultimate success.

Ibstock is without a doubt the most dynamic and the most interesting school in which I have worked through my career. I hope that you will be inspired to join us and to make your own contribution to our evolving mission and journey.

Chris Wolsey  
Head

# About the School

Ilstock Place School is an independent co-educational day school affiliated to HMC, the Head's Conference and to IAPS, the Independent Association of Prep Schools. We occupy a beautiful and well-appointed ten-acre site on the edge of Richmond Park in South-West London.



Established in 1894, we have championed the merits of co-education since our foundation. The School was originally created to showcase the ideas of a progressive German educationalist, Friedrich Froebel and, early on, it specialised in Early Years education. Indeed, it was Froebel who coined the term Kindergarten. While EYFS provision remains an important part of our provision, we have grown considerably since 1894 and we now provide an integrated pathway for our pupils all of the way from 4 to 18 years. We are heavily oversubscribed, and we currently educate around 1100 young people. We have major points of entry at 4+, 7+, 11+ and 16+ and a thriving Sixth Form of around 200 pupils. Our catchment area is steadily growing and our pupils join us from a wide range of both maintained and independent schools.



Academically, the School is strong and we routinely appear in the upper reaches of newspaper league tables, both for GCSE and A Level outcomes. About 80% of our pupils move on every year to Russell Group universities, including Oxford and Cambridge. There is also growing interest in higher education pathways outside of the UK, including those in North America.

Our curriculum is broad and balanced. We seek a unique synthesis of learning which combines the best traditions of a liberal and humane education with an outlook which is forward-looking and dynamic. We have invested heavily in new technology in recent years and we seek to be at the forefront of educational change.



# About the School

We recognise that AI will re-shape the landscape of schools in the decades to come and we are taking steps to ensure that we are well-placed to benefit from it. We understand too the importance of a strong co-curricular offer – from our inception, we have been convinced of the virtues of a “whole education”. Our pupils can access over 140 different clubs and activities and we have exemplary provision in sport, music, drama, dance and debating. In the Senior School, the Duke of Edinburgh Award Scheme is notable for its strength and quality of provision. We expect all teaching staff to make a meaningful contribution to it.

Our pastoral system is exceptionally well-developed and responsive to the individual needs of our pupils. The work of our pastoral teams is supplemented with a class-leading pupil counselling service which we run in collaboration with The Soke, a specialist mental health and wellbeing provider based in South Kensington.



We are committed to the integration of pupil voice in the life of the School and our prevailing organisational culture prioritises the importance of listening, just as it does the celebration of our diversity and the affirmation of our pupils' achievements. The same extends to our other stakeholders – our parents and, of course, our staff.



As a charity, we work hard to ensure public benefit. In addition to a generous and expanding programme of bursaries to support pupils for whom an independent school education would ordinarily be out of reach, we sustain a burgeoning partnership programme with many local state schools and community organisations. In addition to the frequent sharing of our facilities, we undertake a wide variety of projects across all aspects of our operation which ensure that in Roehampton and beyond, we are a force for good. For more details of our work, see [www.schoolstogether.org](http://www.schoolstogether.org) and search for Ibstock Place.

We are ambitious for our future. We have grown considerably in recent years – in size most certainly, but also in terms of our profile and our achievement. Our ambition is to build yet further upon this recent success and to become the leading co-educational independent day school in London.



# About the Role

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We are seeking an enthusiastic and experienced Key Stage 2 (Prep School) teacher to join the dedicated team in the Prep Department of Ibstock Place School, a co-educational independent day school adjacent to Richmond Park.

Teaching staff are expected to be in School between 08:00 am to 16:00, however, hours are as required to fulfil the duties of this role, both before and after school hours.

Ibstock operates a six-month probationary period for teaching roles.

Job start date - **1 September 2025.**

The contract will be full-time, permanent contract.


Salary will be competitive depending on skills and knowledge.

**Deadline for application - 4 May 2025.**

We will start interviewing as soon as applications come in.

# Responsibilities

## The Person

- Knowledge of the EYFS, Key Stage 1 and 2 Curricular requirements and, where appropriate, ISEB 11+ Common Entrance
  - Ability to work well with a range of audiences, including parents/carers and other professionals
  - Excellent communication and organisational skills (including written and oral skills)
  - Professional knowledge of what constitutes high quality and standards in teaching and learning
  - Understanding of how to provide constructive marking and feedback to pupils
  - Professional understanding of inclusion and strategies for engaging all learners
  - Professional understanding of safeguarding within a school setting
  - Ability to write reports, keep accurate records and communicate effectively
  - Effective organisation skills
  - Resilience, the ability to work under pressure and be able to meet deadlines
  - Proven ability to prioritise workloads
  - Passion for teaching and learning
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- Open-minded, self-evaluative and adaptable to changing circumstances and new ideas
  - A commitment to safeguarding and promoting the welfare of children and young people



# Responsibilities

The postholder will

- Promote the general progress and well-being of individual pupils and of any class or group of pupils assigned to you
- Provide guidance and advice to pupils on educational and social matters
- Create records of and reports on the personal and social needs of pupils;
- Communicate and consult with the parents of pupils as directed by the Head of the Prep School
- Attend assemblies, registering the attendance of pupils and supervising pupils, whether these duties are to be performed before, during or after School sessions
- Communicate and co-operate with relevant outside organisations
- Contribute, wherever appropriate, to the wider life of the School
- Appraisal/Training and Development
- Participate in arrangements made by the School for appraisal
- Review from time to time methods of teaching and programmes of work
- Participate in arrangements for further training and professional development as a teacher; Educational methods



- Advise and co-operate with the Primary Management Team and other teachers on the preparation and development of teaching materials, teaching programmes, methods of teaching and assessment, and pastoral arrangements
- Maintain good order and discipline among the pupils and safeguarding their health and safety both when they are authorised to be on the School premises and when they are engaged in authorised School activities elsewhere
- Participate in meetings at the School which relate to the curriculum for the School or the administration or organisation of the School, including pastoral arrangements
- Supervise and, so far as practicable, teach any pupils in the Prep or Pre-Prep whose teacher is not available to teach them
- Participate in the School's co-curricular programme
- Organise trips and visitors that will enhance the curriculum

# Person Specification

<b>Qualifications</b>	
A good degree from a recognised university	Desirable
Further qualifications in an area related to this post	Desirable
<b>Experience, Knowledge and Understanding</b>	
The ability to communicate confidently with colleagues at all levels across the school, including governors	Essential
High level of professionalism, diplomacy, discretion and the ability to maintain confidentiality	Essential
Strong organisation and time management skills	Essential
Ability to communicate effectively with a wide range of audiences, in writing and verbally	Essential
Excellent interpersonal and relationship-building skills	Essential
The ability to work on their own initiative	Essential
The ability to prioritise effectively, multi-task and work to deadlines	Essential
Strong IT skills	Essential



# Person Specification

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<b>Personal attributes</b>	
Commitment to safeguarding children and young people	Essential
Calm, approachable and professional manner	Essential
Self-motivated and able to work under pressure	Essential
Ability to inspire confidence in a wide range of stakeholders	Essential
Ability to work autonomously and as part of a busy team	Essential
Resilient with a 'can do' attitude	Essential
Willingness to express an independent viewpoint within a team environment	Essential
Willingness to commit to the School's aims and values, and to be involved in its full spectrum of operation	Essential
Commitment to equality, diversity and inclusion	Essential

# Staff Benefits



## Our aims and ethos

At the heart of our educational philosophy are five core values, which guide every aspect of our School community. These serve as the bedrock of our culture, shaping the attitudes, behaviours and aspirations of pupils, staff and parents alike.

A joyful, nurturing culture

Ambition to achieve

Rooted in kindness

An inspiring place to flourish

Feet on the ground, eyes on the future

Visit our website to find out more:  
[www.ibstockplaceschool.co.uk](http://www.ibstockplaceschool.co.uk)

## Staff benefits include:

- Cycle to work scheme
- Free breakfast and lunch (in term time)
- Defined contribution pension scheme for teaching staff and a pension scheme for support staff
- Commitment to training/development
- Access to BUPA Employee Assistance Programme, including counselling services
- Staff Yoga and use of the swimming pool (at designated times)
- Access to the School's BUPA health cover scheme (this is deducted monthly via payroll)



# The Application Process

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## How to apply

To apply for the role, please complete our application form and submit it, by email: [recruitment@ibstockplaceschool.co.uk](mailto:recruitment@ibstockplaceschool.co.uk)

Shortlisted applicants will be invited to attend interview.

The school reserves the right to interview and make an appointment before the closing date.

Note that all offers of appointment are conditional until the satisfactory completion of mandatory pre-employment checks.

Ibstock is committed to safeguarding and promoting the welfare of children. For further information on our Child Protection policies, please see [here](#). Safeguarding checks with the Disclosure and Barring Service will be undertaken. It is an offence to apply for this role if you are barred from engaging in regulated activity relevant to children.

This post is exempt from the Rehabilitation of Offenders Act, 1974 and the amendments to the ROA 1974 (Exceptions Order 1975, amended 2013 and 2020). For details see [here](#)

Note that, in accordance with Keeping Children Safe in Education 2024, shortlisted candidates are required to declare any past convictions. Online searches will also be conducted on shortlisted applicants as part of our due diligence process.

At Ibstock, we embrace and celebrate difference. We are proud to be an equal opportunity employer and do not discriminate against any employee or applicant based on their age, disability, gender, marriage or civil partnership status, pregnancy and maternity, race, religion or belief, sex, and sexual orientation. To ensure this, all positions are subject to blind shortlisting.



# Ibstock Place School



**Ibstock Place**

CO-EDUCATIONAL DAY SCHOOL

Ibstock Place School,  
Clarence Lane,  
Roehampton,  
London SW15 5PY  
020 8876 9991

[www.ibstockplaceschool.co.uk](http://www.ibstockplaceschool.co.uk)

An inspiring  
place to  
**flourish**

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|--------------------|--------------------|--------------------------|---------------------------|
| 1 Dance Studio     | 8 Clarence Wing    | 15 Rose Garden           | 22 Climbing Wall          |
| 2 Macleod House    | 9 Bicycle park     | 16 The Innovation Centre | 23 School of Art & Design |
| 3 Priory Wing      | 10 Orchard         | 17 The Refectory         | 24 Multi Use Games Area   |
| 4 Theatre          | 11 Priestman House | 18 Terrace               | 25 Forest School          |
| 5 Wellbeing Centre | 12 Robert's House  | 19 Main House            | 26 School of Music        |
| 6 Drama Studio     | 13 Swimming Pool   | 20 Footbridge            | 27 Sports Pitches         |
| 7 Armadillos       | 14 Hardcourt       | 21 Sports Hall           |                           |





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